









HELLO, HOMEOWNER!

Congratulations on closing on your new home sweet home! To help you with an easier move, we've compiled a list of utility providers in your area - give them a call to get everything set up!



WELCOME HOME

Congratulations on your new home! Knock off the items on this checklist to make your transition a breeze.

Transfer utilities	FOR YOUR PROPERTY		
Connect TV and internet	WATER	NYC Water Board 866-622-8292	
Update your address on your driver's license and		nyc.gov/dep	
car registration	GAS	National Grid 718-643-4050	
 Update your address on bank and credit cards, 		nationalgrid.com	
subscriptions, etc.	ELECTRIC	Con Edison 800-752-6633 coned.com	
Notify USPS of your address change	INTERNET	Optimum	
Change your door locks		866-347-4784 optimum.com	
Set up a home security system	PHONE	Verizon 833-verizon verizon.com	
Test smoke detectors	DMV	dmv.ny.gov	
Get comfortable in your new home sweet home!	USPS	www.usps.com	

MONTHLY HOME MAINTENANCE CHECKLIST

Completing these home maintenance items monthly will keep your home beautiful and make projects easier to manage.

Clean the garbage disposal (try grinding ice cubes, then flushing with hot water and baking soda)
Clean the oven
Clean the refrigerator and the drip pan
Dust the tops of cabinets, light fixtures, and the refrigerator
Clean and sanitize the trash and recycling bins
Clean/replace your furnace/AC filter
Clean faucets and showerheads to remove mineral deposits
Inspect electrical cords
Caulk door and window frames where necessary
Inspect and clean your dryer vent
Check your fire extinguishers, smoke and carbon monoxide detectors
Clean your gutters and downspouts
Check your pipes for leaks



SPRING AND SUMMER HOME MAINTENANCE CHECKLIST

Tackling these home maintenance tasks each Spring and Summer will help keep your home inviting and comfortable.

Change the batteries in smoke, fire and carbon monoxide detectors. Service your home's heating and cooling systems and replace filters. Clean your gutters and downspouts. Seal any leaks in the gutter seams. Check for any plumbing leaks. Replace leaky faucet seals and washers if needed. Inspect your roof to look for issues such as buckling, damaged or missing shingles, or piles of leaves. Check the foundation, driveway, sidewalks and walkways for cracks and make repairs as necessary. Inspect your exterior for peeling paint or dryrotted caulk. Repaint and caulk if needed. Clean your window and door screens; replace any that are damaged. Check and replace dry-rotted weather stripping for all doors and windows. Remove and clean your storm windows. Inspect your attic, roof and eaves for water damage and proper ventilation. Open your attic vents. Clean your stove hood, grease traps, dryer vents, room fans and stove burners. Replace any faulty seals on your refrigerator and clean the coils. Inspect your basement for dampness and seal appropriately.



FALL AND WINTER HOME MAINTENANCE CHECKLIST

Addressing these home maintenance tasks every Fall and Winter will ensure your home stays warm and welcoming.

Change the batteries in smoke, fire and carbon monoxide detectors.	1000
Service your home's heating and cooling systems and replace filters.	
Clean the gutters and downspouts. Seal any leaks in the gutter seams.	
Check for any plumbing leaks. Replace leaky faucet seals and washers if needed. Clean your fireplace.	
Hire a professional to clean your chimney and flue.	
Clean your humidifier.	
Check insulation and replace it if necessary. Remove any window air conditioners.	
Remove window and door screens, and clean them before putting them in storage.	
Install storm windows. Be sure to clean and repair them before they're installed.	ŝ
Remove wasp nests, and inspect for termites and wood rot, especially on windows and exterior door frames.	
Inspect your sump pump. Keep an eye out for any debris, rust or erosion.	
Drain and turn off outside faucets if you live in a region with very cold winters.	1
Oil your door locks, especially if you live in a region with very cold winters.	

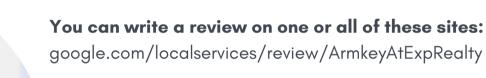


IT WAS SUCH A PLEASURE WORKING WITH YOU!

Thank you for trusting me to assist with your purchase. It was so great to get to know you and work with you. If you have any questions, I'm always here to help!

Your referrals, five-star reviews and *lots of caffeine* keep my business running!

It would mean the world to me if you could write a review and refer me to someone you know.



Follow me on Instagram & Facebook to stay up to date on local real estate news and share my posts with friends:

Instagram: @armkeynyc Facebook: facebook.com/armkeynyc

LICENSE 10301219938

CELL 917-662-8999

OFFICE 718-333-9833 EMAIL kevin@armkey.com

WEBSITE armkey.com

INSTAGRAM @armkeynyc FACEBOOK @armkeynyc

LINKEDIN @armkeynyc

TIKTOK @armkeynyc